



AgrAbility National Training Workshop Farmer/Rancher Travel Stipend Application

The National AgrAbility Project is pleased to offer a limited number of travel stipends to farmers, ranchers, and other agricultural workers with disabilities,¹ and their spouses/caregivers (when applicable) to attend the 2014 National Training Workshop (NTW), scheduled for **March 31-April 3 in Lexington, Kentucky**. Applications are due by January 31, 2014.

All funds must be used exclusively for costs of attending the NTW, including:

- Cost of NTW registration for AgrAbility customers
- NTW sponsored hotel accommodations up to 4 nights— March 31, April 1, & 2 (fourth night can be *either* March 30 or April 3) at the Downtown Lexington Hilton in Lexington, KY (\$107.75/night, including taxes & fees)
 - * **NOTE:** While we have 12 accessible rooms reserved at the Hilton, it is possible that these may be booked by the time scholarships are announced. Therefore, scholarship recipients needing accessible rooms may be asked to stay at the Hyatt, which is across the street from the Hilton.
- Approved travel (airfare and transportation to/from airports, OR if driving, mileage reimbursement at the rate of \$0.565 per mile roundtrip to and from the NTW – up to 800 miles roundtrip – based on Google Maps mileage.)
- Approved meals that are not included in the registration cost.²

Registration and hotel accommodations (excluding incidentals) will be paid by the National AgrAbility Project. Airfare (if required), approved meals, and mileage *will be reimbursed to participants AFTER the NTW*. Original receipts MUST be presented for reimbursement of each expense claimed including meals.

Actual stipend amounts will be determined by the number of applications received and the amount of sponsorship funds available to the National AgrAbility Project. Full or partial stipends

¹ Both AgrAbility customers and farmers/ranchers from states not currently served by AgrAbility projects are invited to apply for scholarship funds.

² U.S. General Service Administration guideline for Lexington will be followed: \$10 for breakfast, \$15 for lunch, and \$31 for dinner – applied only for those meals NOT provided during the NTW conference. Meals not included in registration are lunch and dinner on March 31, dinner on April 1 & 3, and breakfast and lunch on April 4 if staying overnight on the 3th. All meal reimbursements are dependent upon arrival/departure times.

NTW Application Deadline: January 31, 2014

may be awarded. For consideration, applicants should be seeking a participatory role in either the NTW or state/regional activities. **Priority will be given to first-time applicants.**

To apply for a 2014 NTW Farmer/Rancher Travel Stipend, please complete all information on the application form that is enclosed. It is important that you print your information neatly so that it is legible. Applications must be received **no later than January 31, 2014**. Mail to:

Kylie Hendress
National AgrAbility Project
Breaking New Ground Resource Center
ABE Bldg., 225 South University St.
West Lafayette IN 47907-2093

Applications can also be faxed to 765-496-1356 or scanned and emailed to khendres@purdue.edu

If you have any questions regarding the stipends, please contact Kylie Hendress toll free at 800-825-4264 or by email at khendres@purdue.edu.

Applicant Information

Last Name, First Name:	Email:
Street Address:	Home Phone Number:
City: State/ Zip Code:	Work or Cellular Phone Number:
<p>Do you need accessible transportation to/from airport? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Do you need accessible transportation for Thurs. tours? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Do you need an accessible hotel room? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Do you need a roll-in shower? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
What other special accommodations, if any, do you require? (Special diet, large print, ASL interpreter, etc.)	Best Method and Time to be Reached:

Spouse/Caregiver Information (If applying for stipend)

Last Name, First Name:	Email:
Street Address:	Home Phone Number:
City: State/ Zip Code:	Work or Cellular Phone Number:
<p>Do you need accessible transportation to/from airport? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Do you need accessible transportation for Thurs. tours? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Do you need an accessible hotel room? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Do you need a roll-in shower? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
What other special accommodations, if any, do you require? (Special diet, large print, ASL interpreter, etc.)	Best Method and Time to be Reached:

Budgeted Expenses

Please estimate the following cost for attendance, including spouse/caregiver if required. Note: The awarded stipend may, or may not, cover entire budgeted amounts.

Item	Maximum Allowance	Projected Costs
Registration	\$275/person	\$ _____
Hotel	\$107.75 allowance per room per night, based on double occupancy. 4 nights maximum (March 31, April 1, & 2, fourth night can <i>either</i> be March 30 or April 3)	\$ _____
Transportation: Driving	\$0.565 per mile roundtrip (max 800 miles—may include mileage to/from local airport) Roundtrip miles _____ x \$0.565	\$ _____
Transportation: Airfare	Roundtrip coach/economy	\$ _____ Farmer/rancher \$ _____ Spouse/caregiver
Taxi/Shuttle	To/from local airport(s)	\$ _____
Airline baggage fees	\$60 per person maximum	\$ _____ Farmer/rancher \$ _____ Spouse/caregiver
Airport parking (economy lot)	\$45 maximum	\$ _____
Meals: <i>Those not included in the conference. Maximum amounts listed. Amounts reimbursed will be determined by submitted receipts.</i>	3/31—Lunch \$15 3/31—Dinner \$31 4/1—Dinner \$31 4/3—Dinner \$31 4/4—Breakfast \$10 (if required) 4/4—Lunch \$15 (if required)	Farmer/rancher \$ _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____ Spouse/caregiver \$ _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____
TOTAL REQUESTED		\$ _____

1. Why do you want to attend the National AgrAbility Training Workshop?

2. Have you attended the National AgrAbility Training Workshop before? If so, when and did you participate in any of the sessions as a speaker or part of a farmer's panel?

3. How do you plan to use/share the knowledge gained by attending the National AgrAbility Training Workshop?

4. Are you currently involved in a state/regional AgrAbility project? How do you serve your state/regional AgrAbility project?

5. Additional comments you would like the committee to consider:

Stipends recipients will be announced no later than February 17.

Applicant's Signature

Date

Applicant's Printed Name

State/Regional AgrAbility Project Information (for applicants living in states with AgrAbility Projects)

<i>State/Regional AgrAbility Project:</i>	<i>Sponsoring AgrAbility Staff Member:</i>
<i>Primary or alternate/secondary applicant?</i>	<i>Sponsoring AgrAbility Staff Email:</i>